



INDIAN ASSOCIATION FOR THE CULTIVATION OF SCIENCE
JADAVPUR, KOLKATA 700032

No.1.2/1656

December 21, 2017

OFFICE MEMORANDUM

Subject : Code of Conduct for the General Body Member

The Governing Council at its 2017-3 meeting held on 16th September, 2017 approved the Code of Conduct for the General Body Members as proposed by the Management Committee. The Code of Conduct approved by the Governing Council is annexed as Annexure-1. The Executive Secretary was advised to circulate the Code of Conduct to the General Body members and make it available online at the IACS website.

It was resolved that the guiding rules as given in the Memorandum and Regulations of IACS have to be followed by the learned members of the General Body. The General Body Members will have to abide by the 'Rules and Regulations of Library', as approved by the Governing Council when they are to use IACS Library. Moreover, the learned members have to maintain the following code of conduct, while they are availing their rights as legitimated by the Governing Council for the General Body members. These are necessary to protect the government property and to ensure security and dignity of the individuals in the Institute.

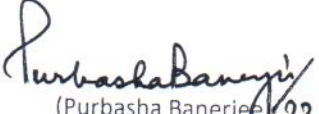
- a) Members intending to attend the General Body meeting should maintain peace and tranquillity during the proceedings of the meeting of this august body.
- b) A Member entering into the premises of IACS for whatever may be the reason, s/he is expected to take care of the property of IACS, since the entire property of IACS is government aided property. Since the authority of IACS has been entrusted with the responsibility of the upkeep of these properties, the Life members must extend their cooperation to the competent authority in this work.
- c) Members cannot use IACS Logo and should not refer IACS for their personal gain. They should not approach to IACS authority to refer their cases elsewhere for submitted scientific papers, posters etc. They also cannot approach for any type of support and service for referring their cases elsewhere.
- d) Members are to submit signed registration forms as made compulsory for all the students, researchers and employees in the Institute; otherwise they will not be allowed to avail institute resources any more.
- e) Any act of damaging property of the Institute, and/or denigrating the repute of the Institute in any manner, and/or any violation of standing rules and regulations and statutory norms including anti-ragging, Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 prevailing in the Institute, will be handled by CCS (CCA) Rules, 1965, as applicable to the regular employees of the Institute. The Disciplinary Authority in such cases will be the Director and the Appellate Authority will be the Chairman of the Governing Council.

Consequential action may be taken accordingly.

Encl. : Annexure – 1.

Copy forwarded for information and necessary action to :

- 1) Director, 2) Dean (Academic & Students' Affairs), 3) Dean (Administration & Finance), 4) Executive Secretary, Management Committee, 5) D-Office, 6) Deans'-Offices, 7) R-Office, 8) Governing Council File.


(Purbasha Banerjee) 22-12-17
Acting Registrar