

# IACS Oracle EBS Implementation

## **USER MANUAL**

**<Receipts>**

*v1.0*

**DOCUMENT RELEASE NOTICE**

**USER MANUAL DOCUMENT**

**DRAFT RELEASE V1.0**

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# 1 Introduction

## 1.1 Document Structure

This document describes step by step procedure to be followed for Receipt creation process of IACS in Oracle Applications. The document is organized in the following manner:

Section 1 covers the document structure along with key business processes of Receipt Creation

Section 2 covers the details of key business process flows in Oracle.

## 1.2 Key Business Processes

SL.	BUSINESS SCENARIOS	DESCRIPTION
1	Receipt Creation Process	
1.1	Goods Receipt Note ( With tax)	Create of GRN in Purchasing Module
1.2	Inspection	Inspection of Goods—Either accept or reject the material
1.3	Delivery	Accepted goods will be delivered in the premises
1.4	Return To Vendor	Rejected goods to be returned to the vendor
1.5	Transaction Summary	Viewing the receiving transactions summary

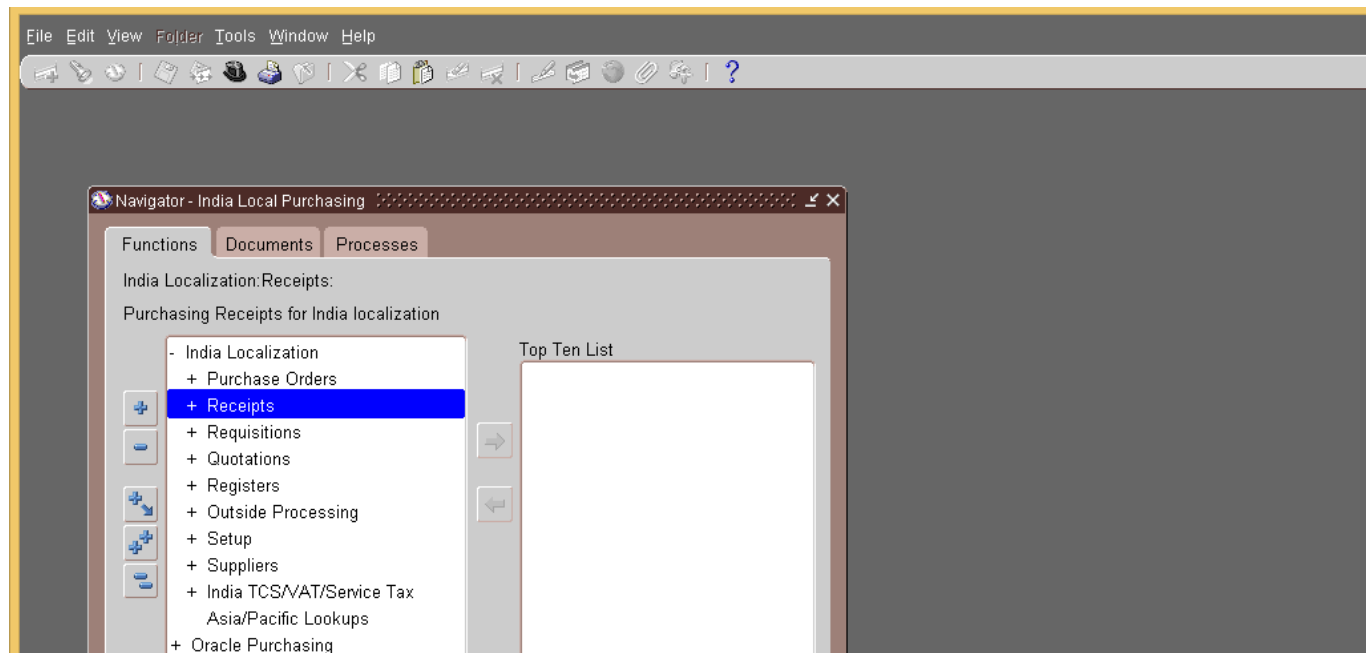
## 2 Receipt Creation Process

### 2.1 Goods Receipt Note

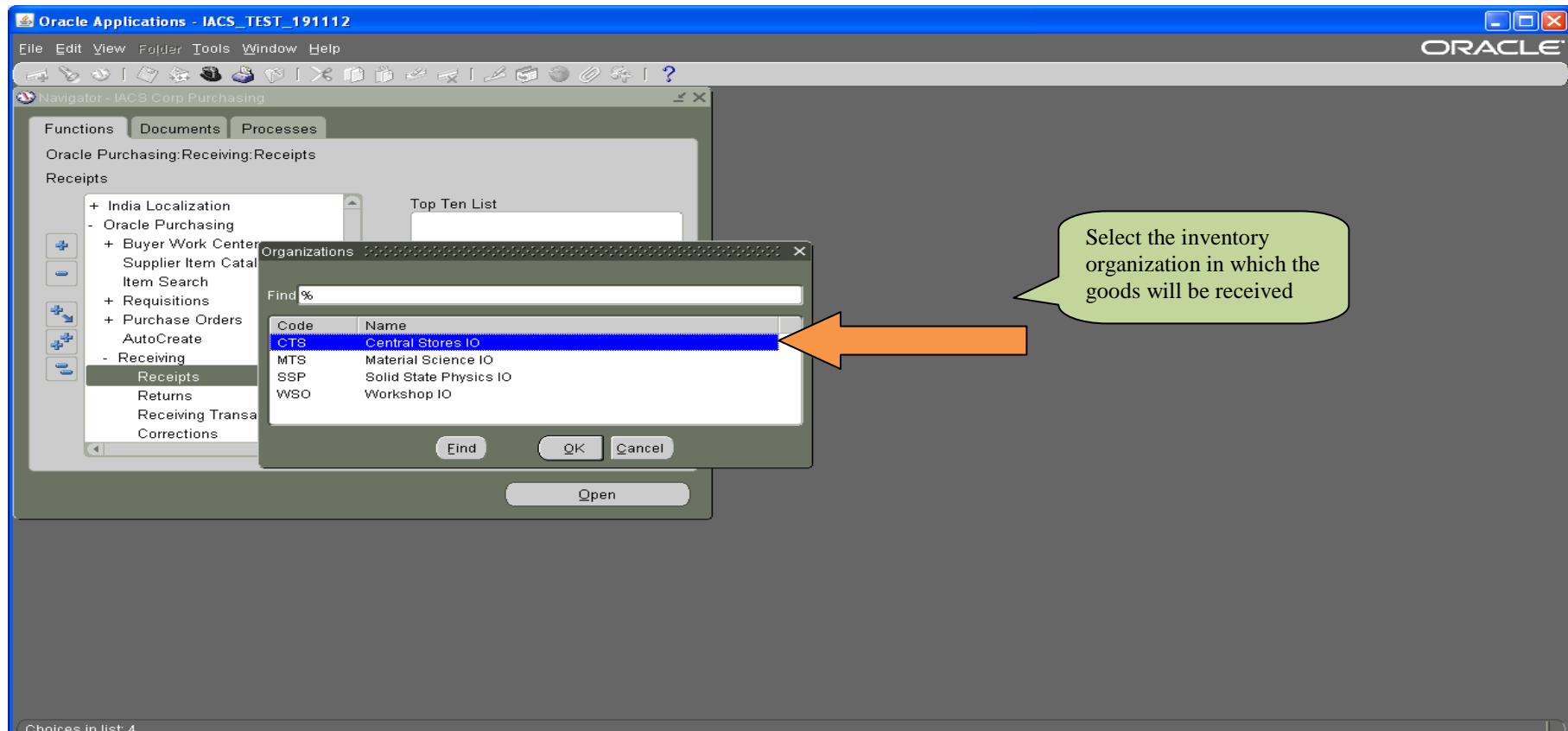
Screen: Receipt Screen

Purpose: To create a new Receipt from an approved purchase order.

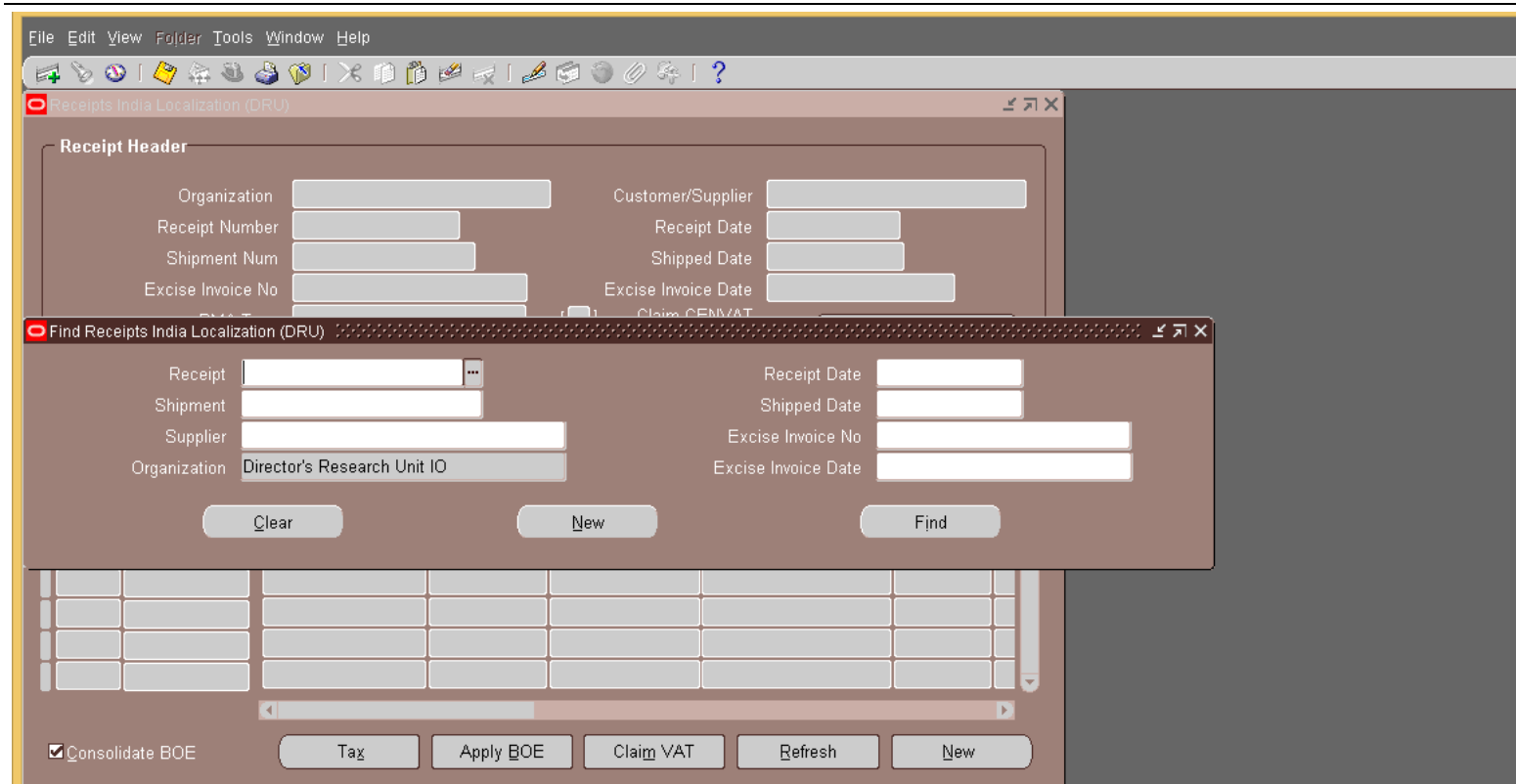
Navigation: IACS Corp Purchasing > India Localization > Receipts



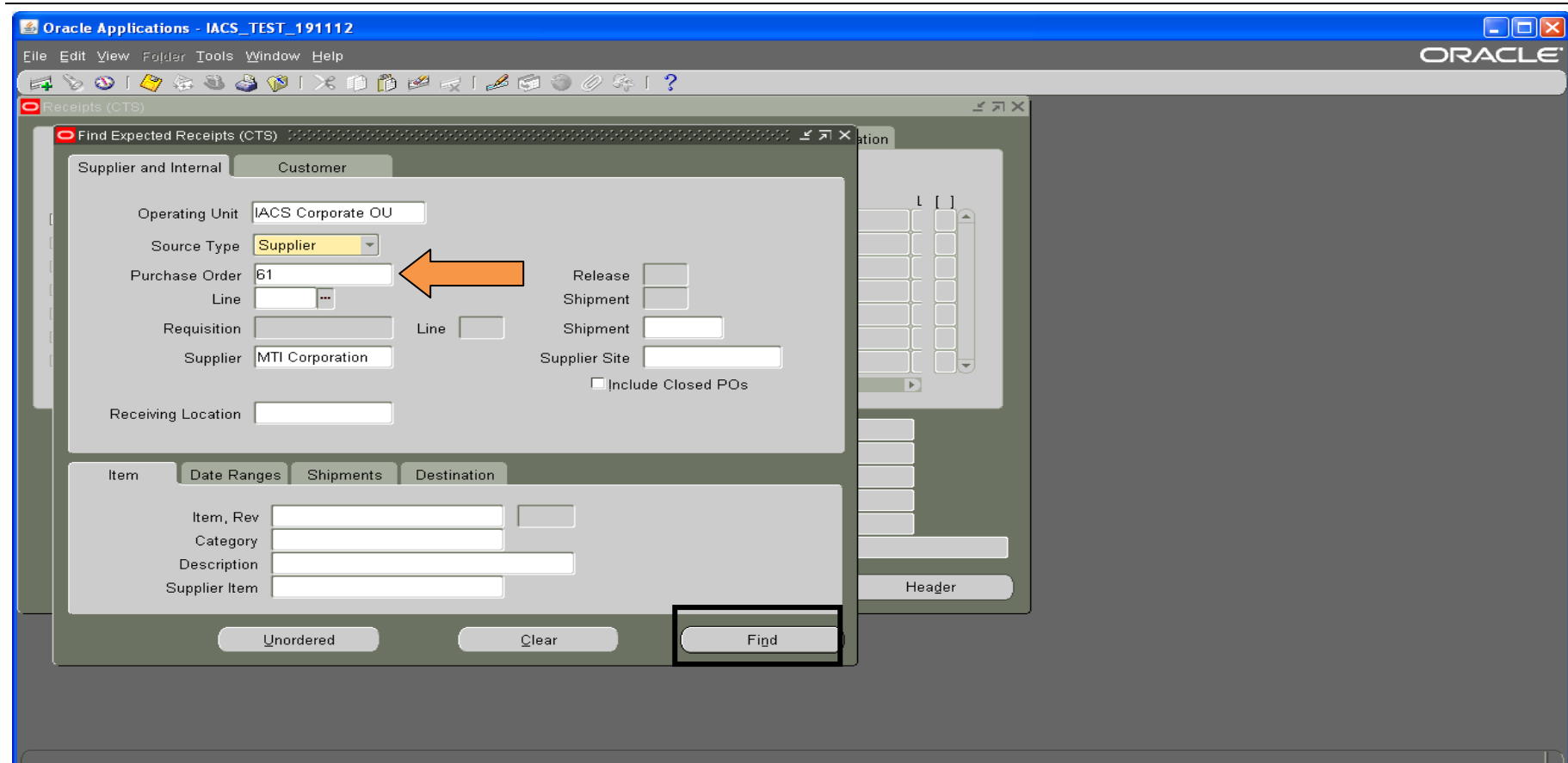
Step1: Select the inventory organization in which the goods/services is received.  
Step 2: Click on new button and select the “Purchase Order” number. Click on “Find”



Click on new button.

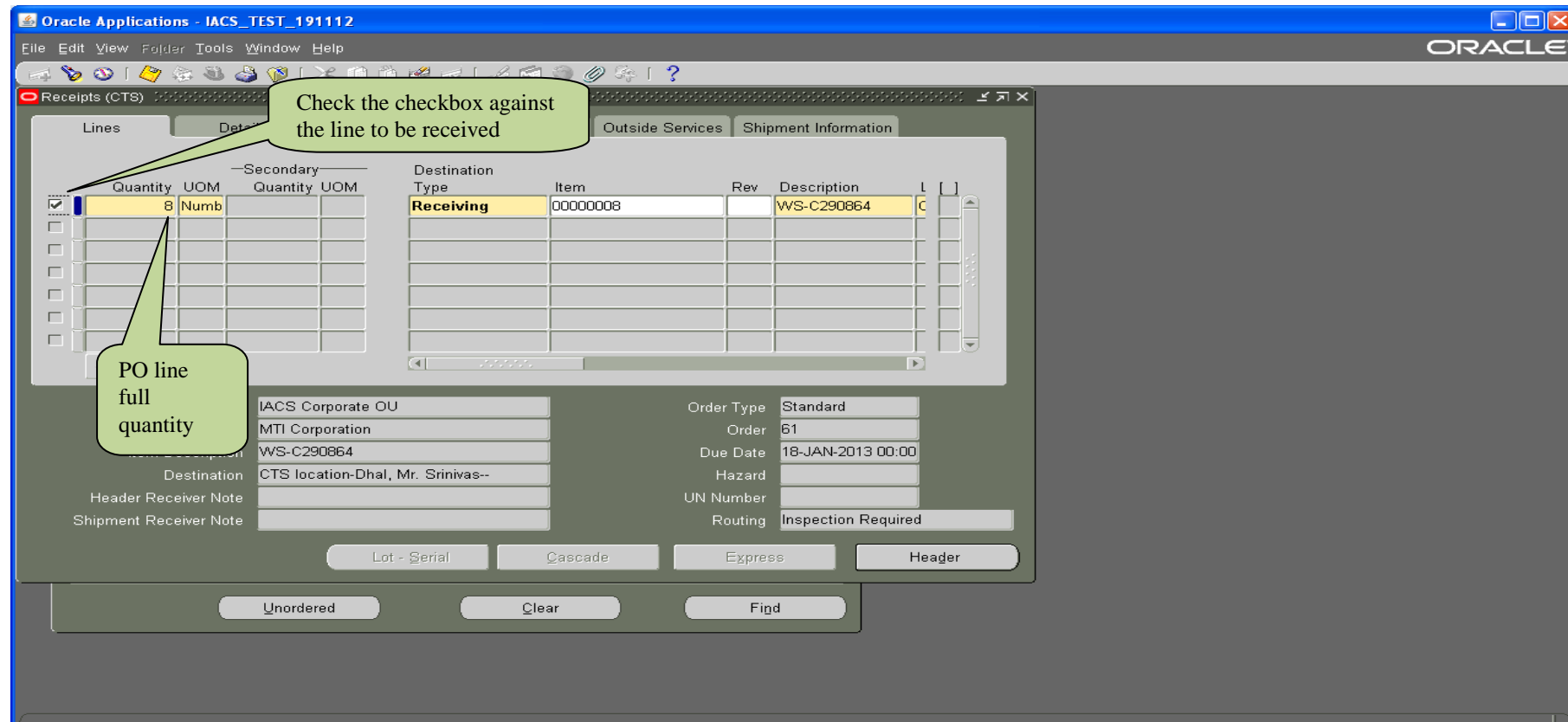




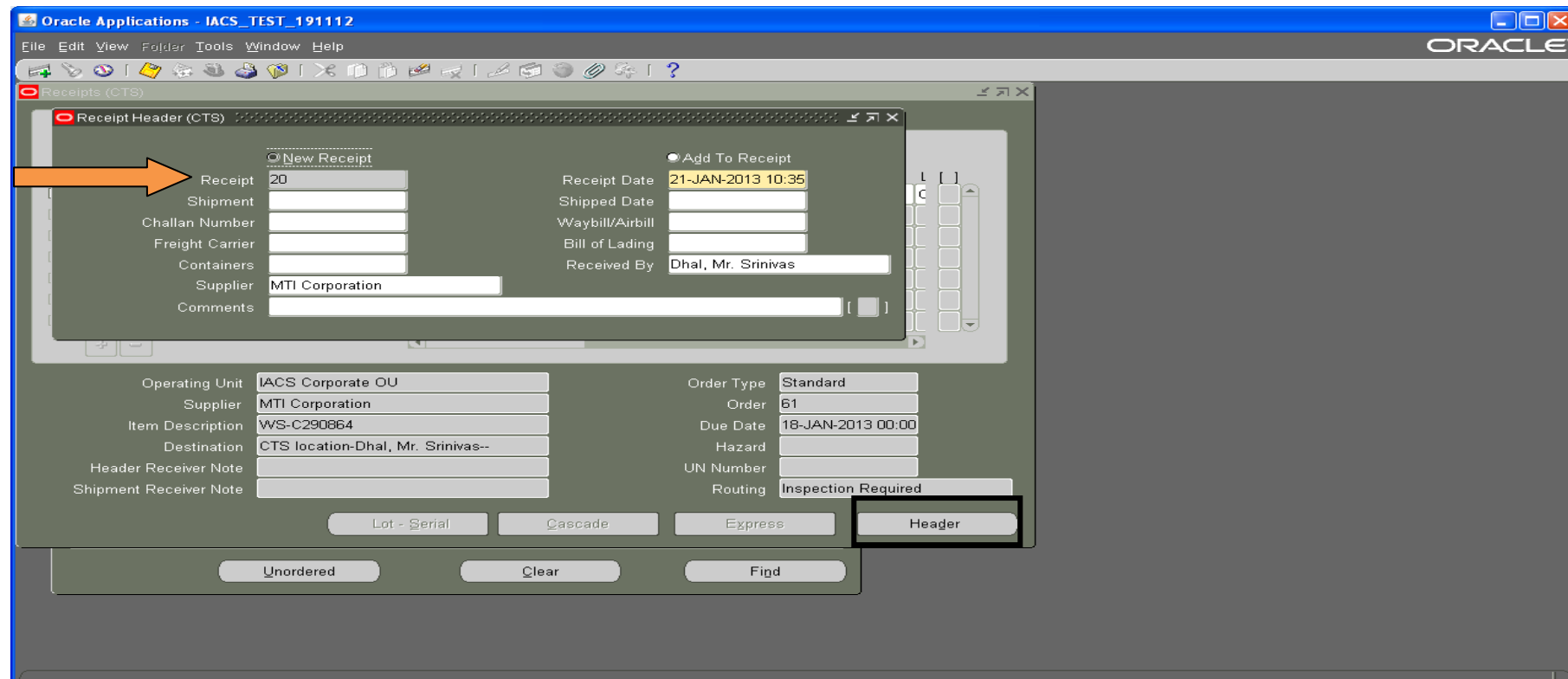


Put the purchase order number and click on find button.

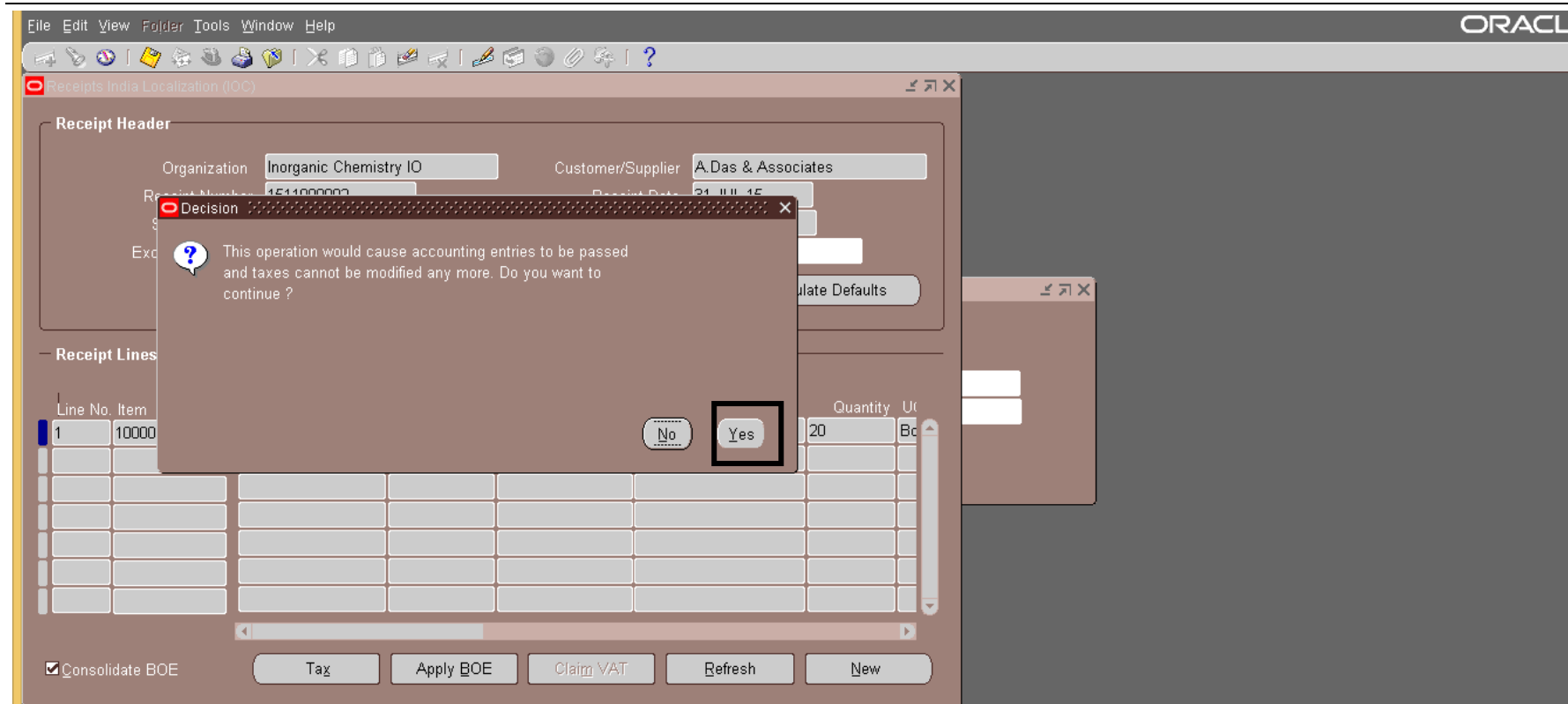
Step 3: Select the Purchase Order line to be received. Quantity can be partially received as well. Save the Record.



Step 4: Click on “Header”.A new Receipt is created with an auto-generated receipt number.







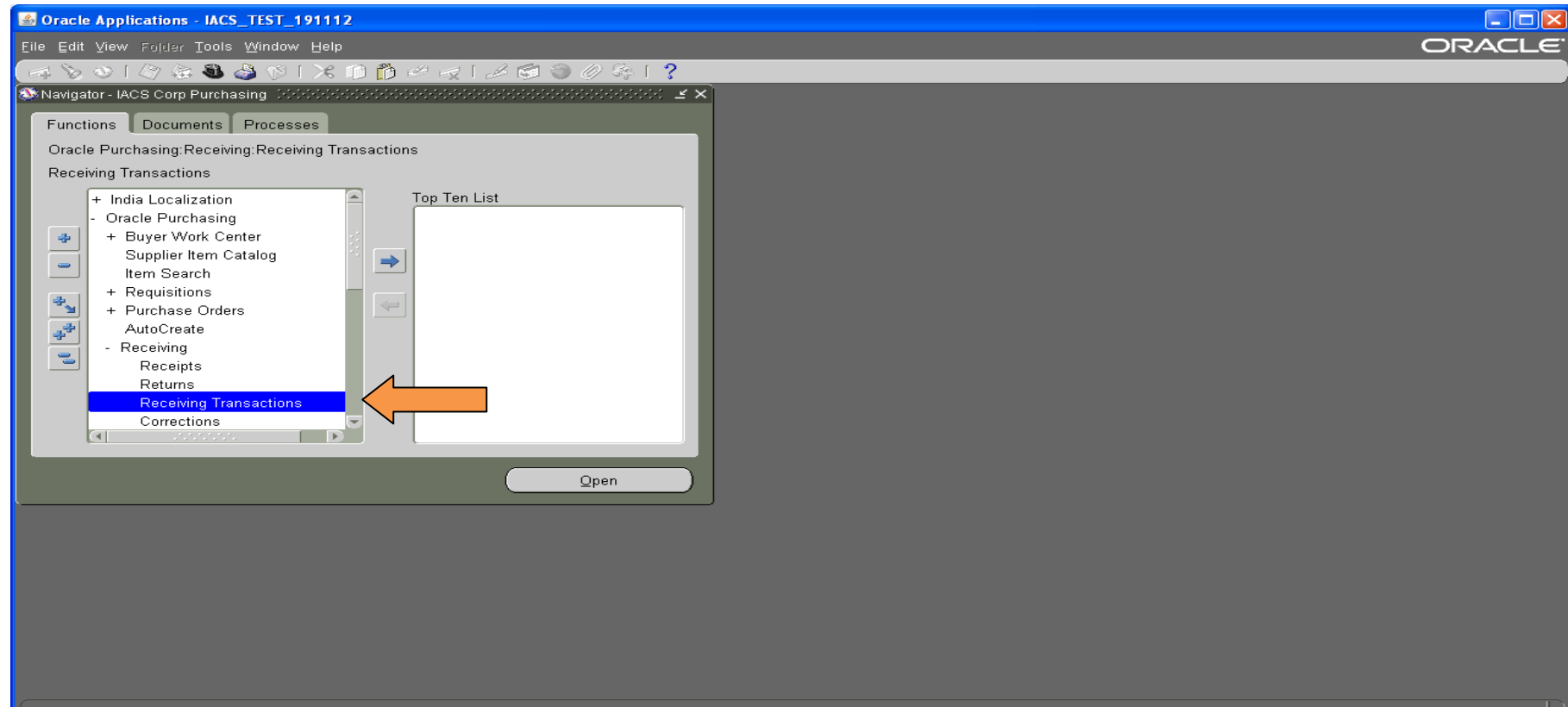
Click on yes button then accounting entries to be passed cannot be modified any more.

## 2.2 Inspection

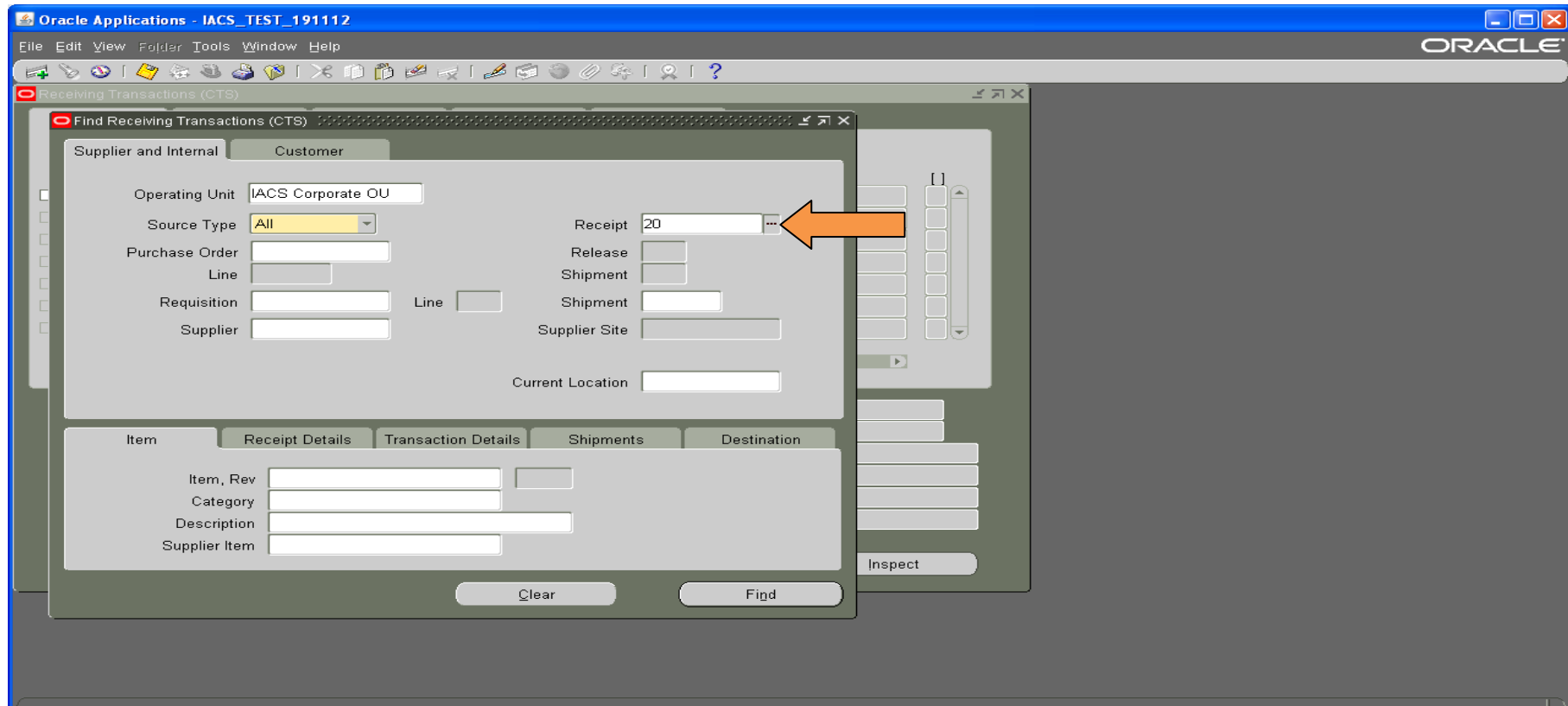
Screen: Receiving Transactions Screen

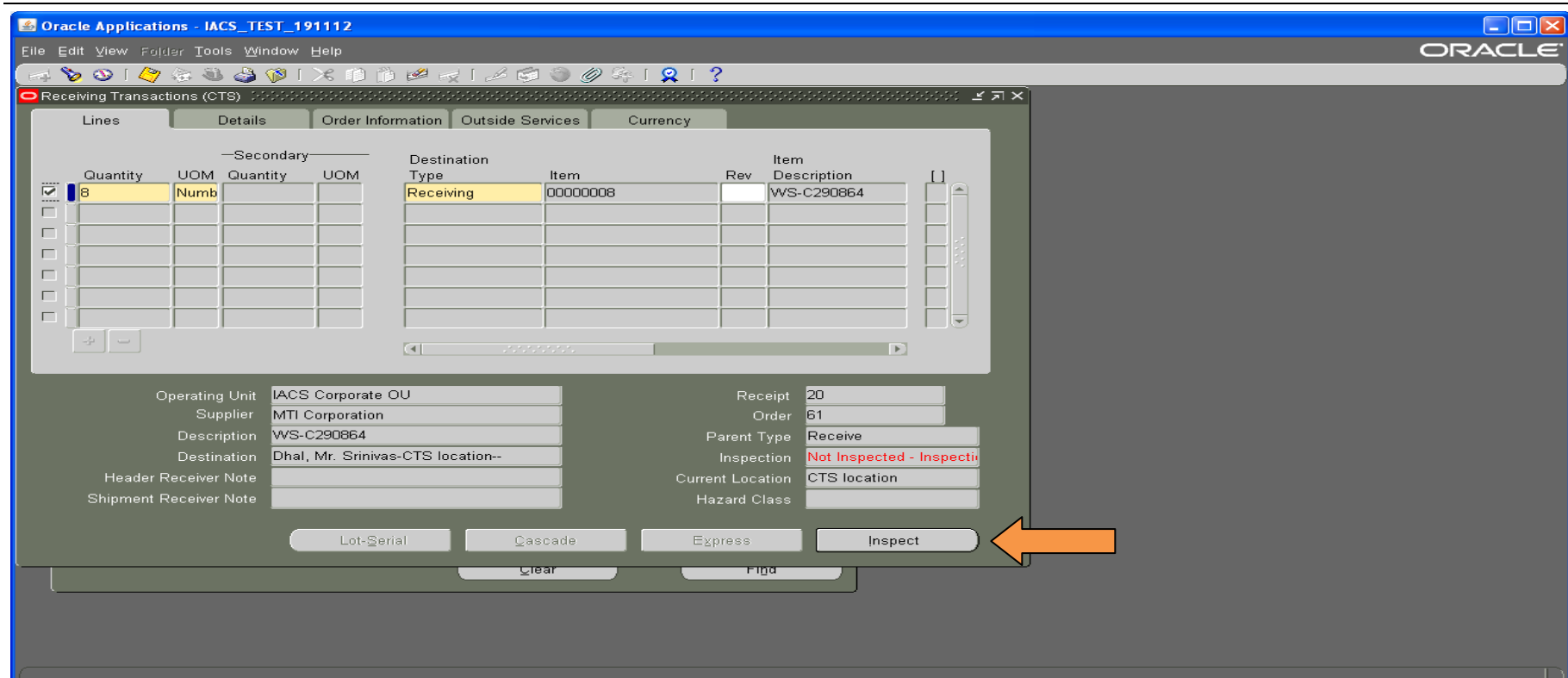
Purpose: To inspect the goods received.

Navigation: IACS Corp Purchasing > Oracle Purchasing>Receiving> Receiving Transactions



- Step 1: Query the Receipt created by providing the Receipt number and Find the receipt.
- Step 2: Check the check box for the Receipt line to be inspected and click on Inspect.

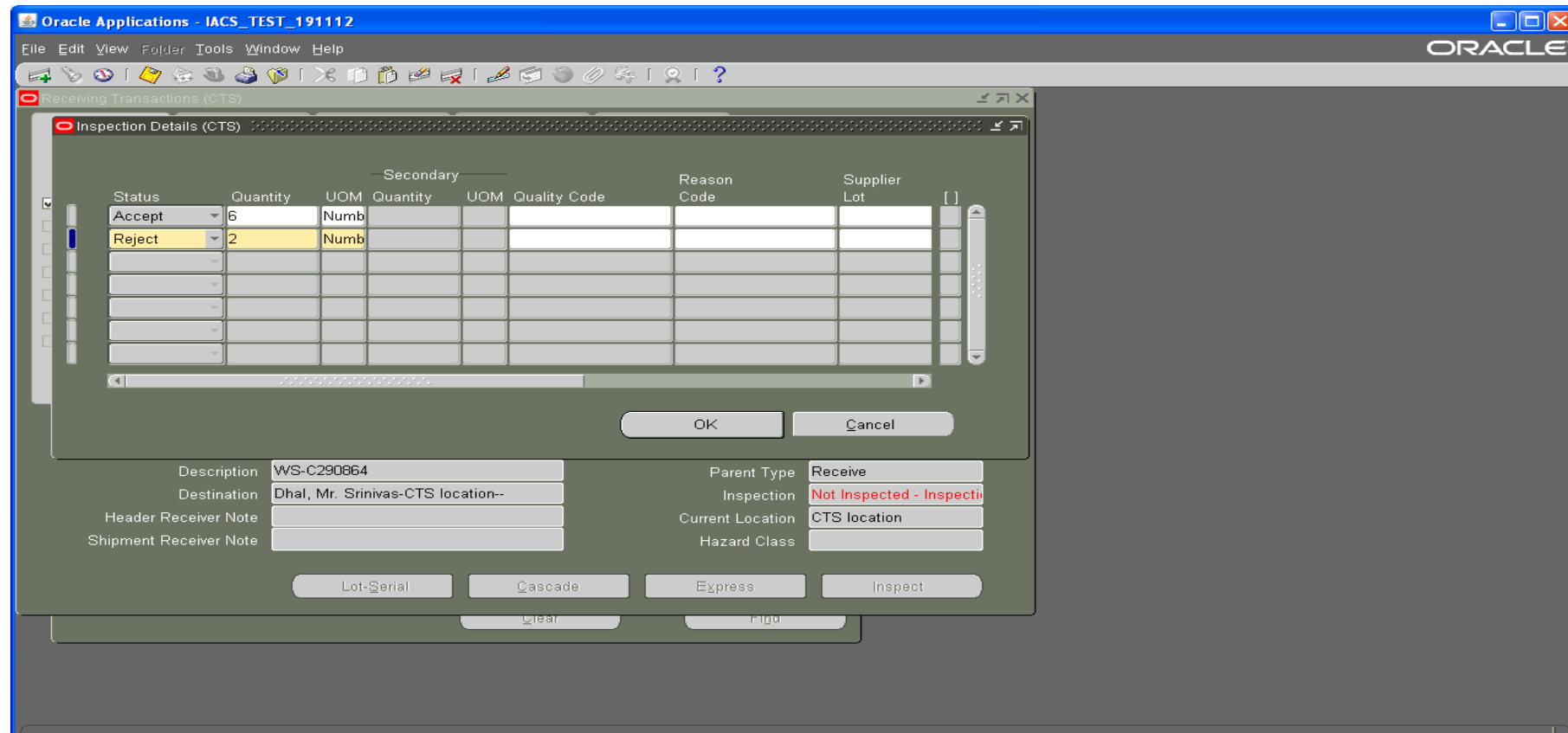




See Inspection status will be shown “Not Inspected”.



Step 3: Either Accept or Reject the inspected quantity. Partial acceptance can also be done. Then click on OK. Save the record.

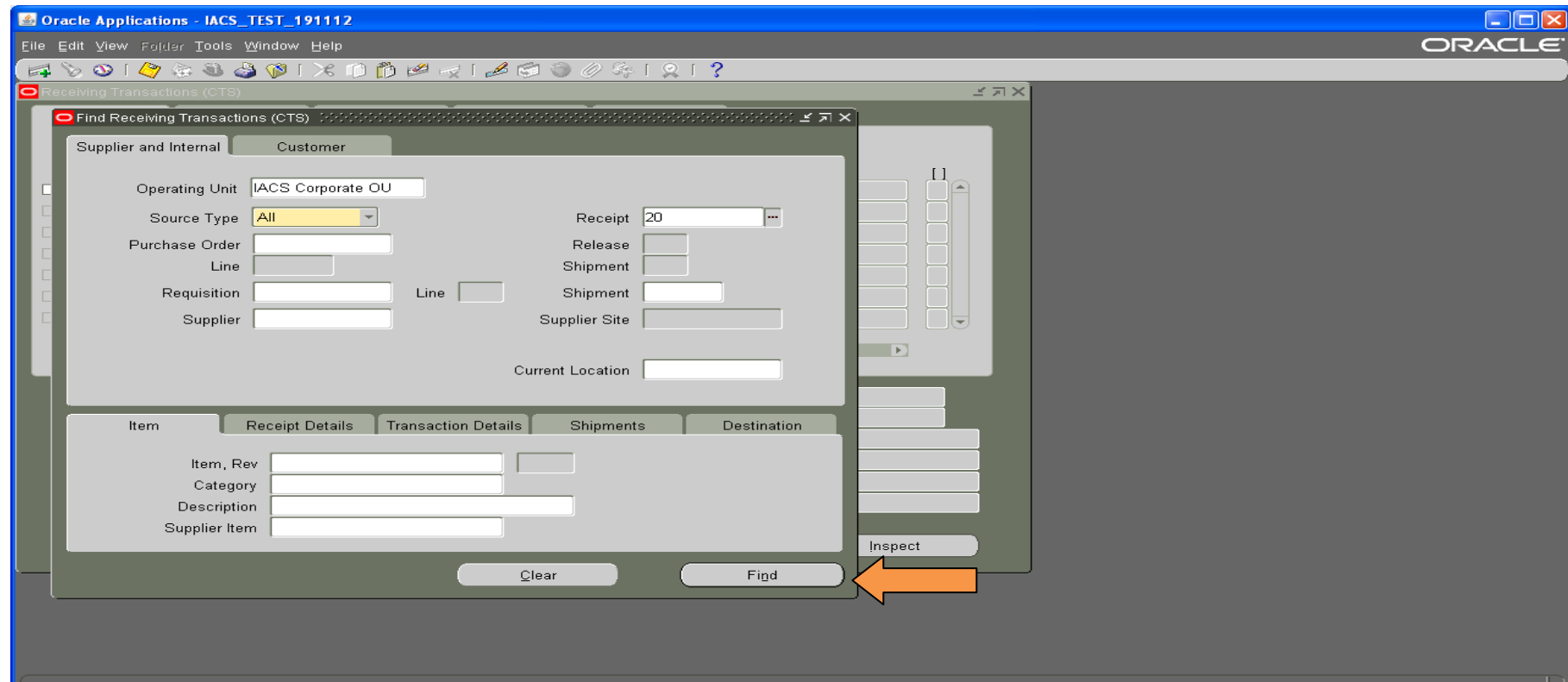


## 2.3 Delivery

Screen: Receiving Transactions Screen

Purpose: To deliver the accepted goods.

Navigation: IACS Corp Purchasing > Oracle Purchasing>Receiving> Receiving Transactions



Step 1: Query the Receipt. Check the checkbox beside the accepted quantity and Save the record.

Oracle Applications - IACS\_TEST\_191112

File Edit View Folder Tools Window Help

ORACLE

Receiving Transactions (CTS)

Lines Details Order Information Outside Services Currency

Quantity		UOM	Secondary		Destination	Item	Rev	Item	Description
			Quantity	UOM	Type				
<input type="checkbox"/>	2	Numb			Expense	00000008		WS-C290864	
<input checked="" type="checkbox"/>	3	Numb			Expense	00000008		WS-C290864	
<input type="checkbox"/>									
<input type="checkbox"/>									
<input type="checkbox"/>									
<input type="checkbox"/>									
<input type="checkbox"/>									

Operating Unit: IACS Corporate OU  
 Supplier: MTI Corporation  
 Description: WS-C290864  
 Destination: Dhal, Mr. Srinivas-CTS location--  
 Header Receiver Note:  
 Shipment Receiver Note:

Receipt: 20  
 Order: 61  
 Parent Type: Accept  
 Inspection: Accepted - Inspection R  
 Current Location: CTS location  
 Hazard Class:

Lot-Serial Cascade Express Inspect

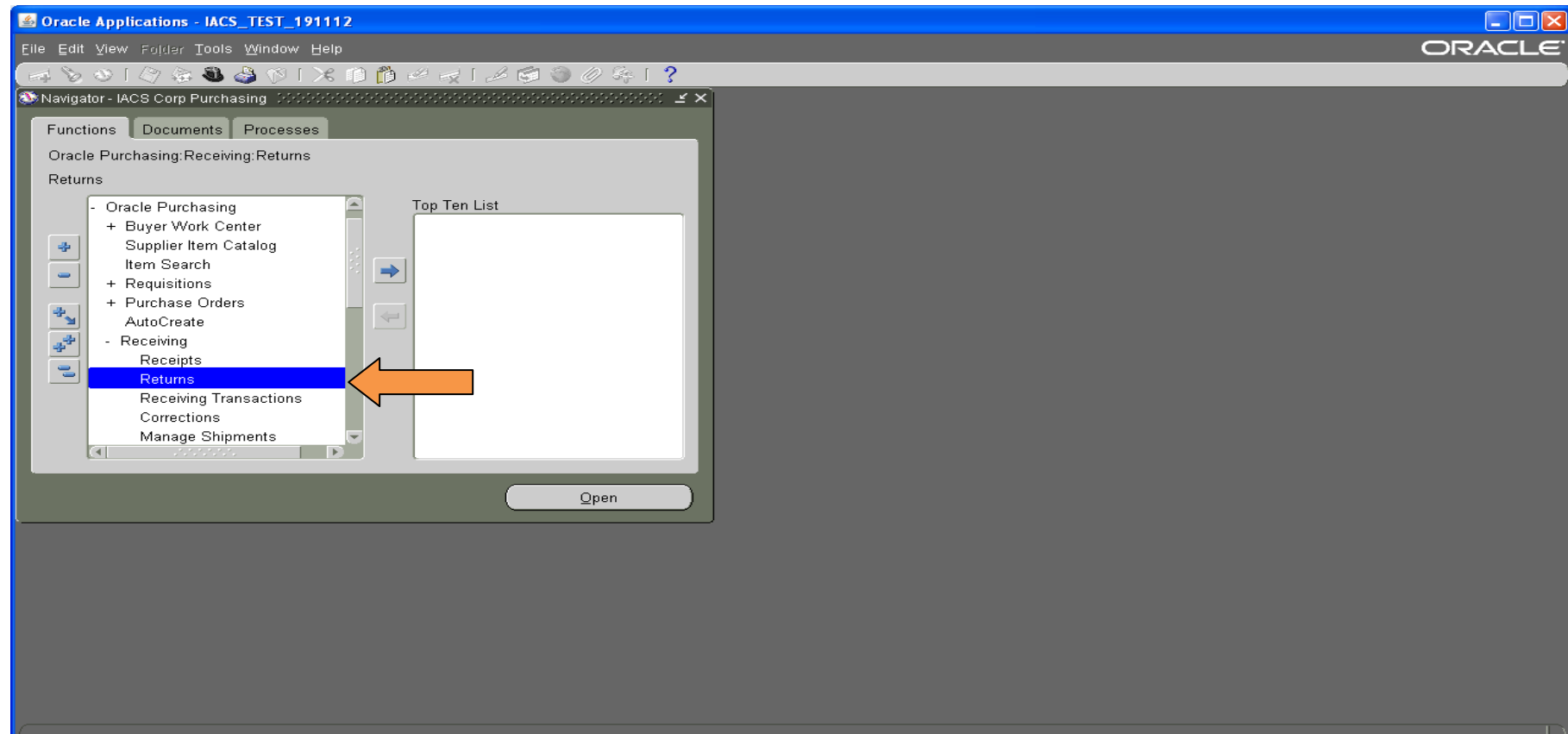
Clear Find

## 2.4 Return to Vendor

Screen: Returns Screen

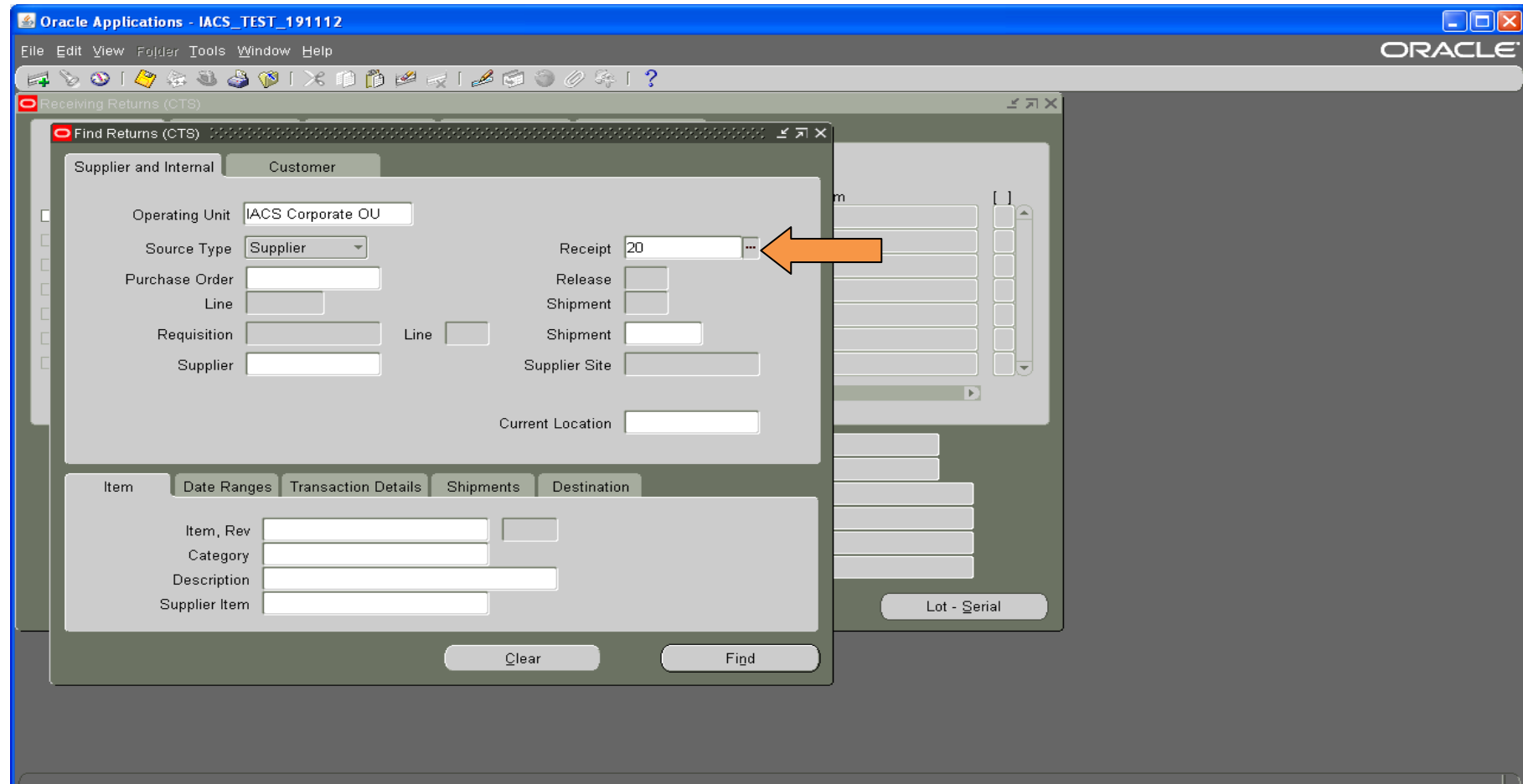
Purpose: To return the rejected goods to the vendor.

Navigation: IACS Corp Purchasing > Oracle Purchasing>Receiving> Returns



Step 1: Query the Receipt by providing the Receipt Number in the field. Select the Receipt line that is rejected and check the checkbox alongside.

Step 2: Enter quantity to be returned in the “Quantity” field and value in the “Return To” field, which will be “Supplier”. Save the record.



Oracle Applications - IACS\_TEST\_191112

File Edit View Folder Tools Window Help

Receiving Returns (CTS)

Transactions Details Return From Order Information Outside Services

	Quantity	UOM	Secondary Quantity	UOM	RMA Number	Item	Parent Qty	Transaction Type	Rev	It D
<input type="checkbox"/>		Numb				00000008	6	Deliver		W
<input checked="" type="checkbox"/>		Numb				00000008	2	Reject		W
<input type="checkbox"/>										
<input type="checkbox"/>										
<input type="checkbox"/>										
<input type="checkbox"/>										

Operating Unit: IACS Corporate OU  
 Supplier: MTI Corporation  
 Description: WS-C290864  
 Destination: Dhal, Mr. Srinivas-CTS location--  
 Header Receiver Note:  
 Shipment Receiver Note:

Receipt: 20  
 Order: 61  
 Parent Type: Reject  
 Routing: Inspection Required  
 Current Location: CTS location  
 Hazard Class:

Lot - Serial

Clear Find

Oracle Applications - IACS\_TEST\_191112

File Edit View Folder Tools Window Help

ORACLE

Receiving Returns (CTS)

Transactions Details Return From Order Information Outside Services

	Quantity	UOM	Secondary Quantity	UOM	Return To	Supplier/Customer/ Location	RMA Number	Item
<input type="checkbox"/>		Numb						00000008
<input checked="" type="checkbox"/>	2	Numb			Supplier	MTI Corporation		00000008
<input type="checkbox"/>								
<input type="checkbox"/>								
<input type="checkbox"/>								
<input type="checkbox"/>								
<input type="checkbox"/>								

Operating Unit: IACS Corporate OU  
 Supplier: MTI Corporation  
 Description: WS-C290864  
 Destination: Dhal, Mr. Srinivas-CTS location--  
 Header Receiver Note:  
 Shipment Receiver Note:

Receipt: 20  
 Order: 61  
 Parent Type: Reject  
 Routing: Inspection Required  
 Current Location: CTS location  
 Hazard Class:

Lot - Serial

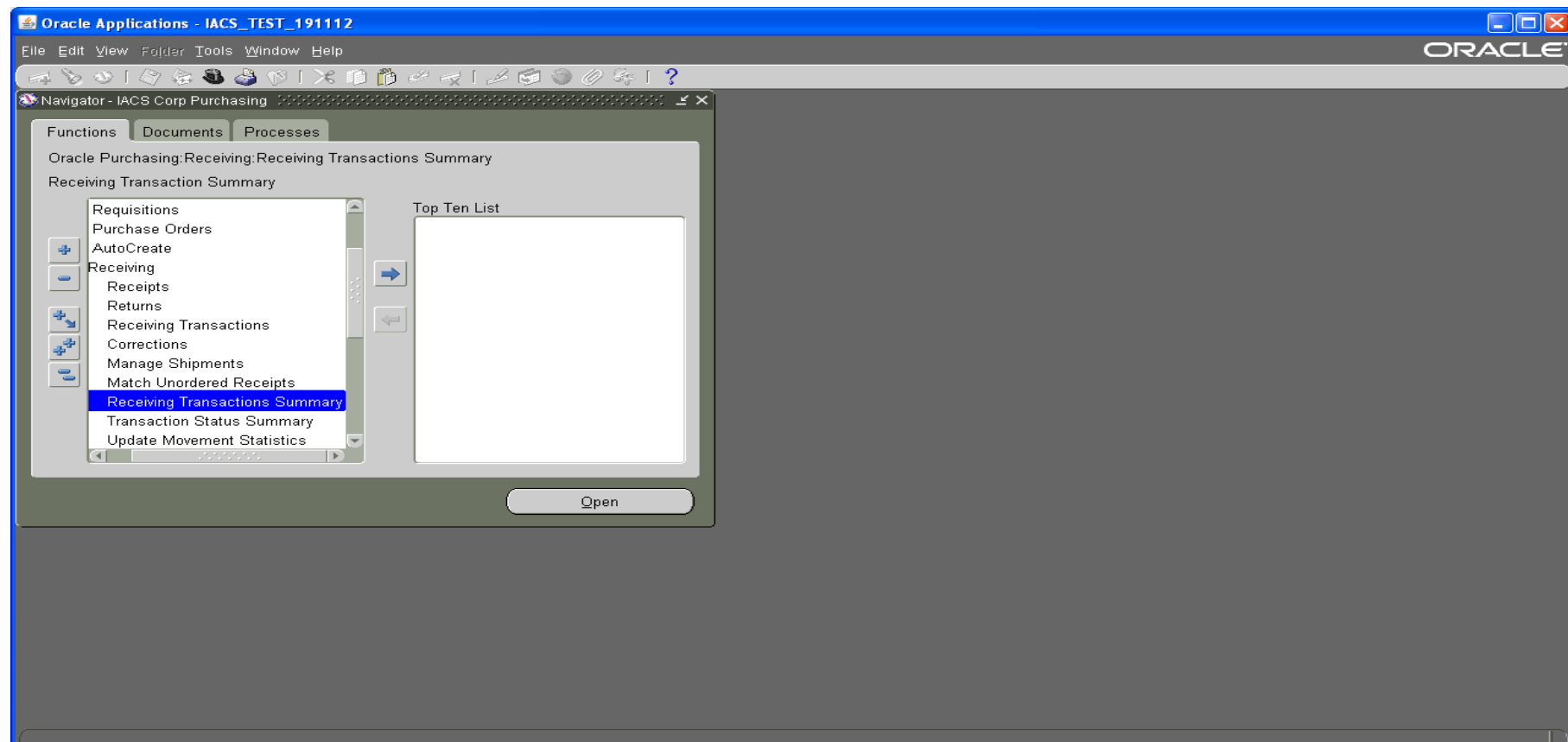
Clear Find

## 2.5 Transaction Summary

Screen: Receiving Transactions Summary Screen

Purpose: To view the receiving transactions pertaining to a particular receipt.

Navigation: IACS Corp Purchasing > Oracle Purchasing>Receiving> Receiving Transactions Summary



Step 1: Query the Receipt Number in the Receipt field. Click on “Transactions”. The Summary will be made visible on the screen.



Oracle Applications - IACS\_TEST\_191112

File Edit View Folder Tools Actions Window Help

ORACLE

Find Receiving Transactions (CTS)

Supplier and Internal Customer

Operating Unit IACS Corporate OU

Source Type All

Purchase Order

Line

Requisition Line

Supplier Supplier Site

Receipt 20

Release

Shipment

Shipment

Receiving Location

Item Receipt Details Transaction Details Shipments Destination

Item, Rev

Category

Description

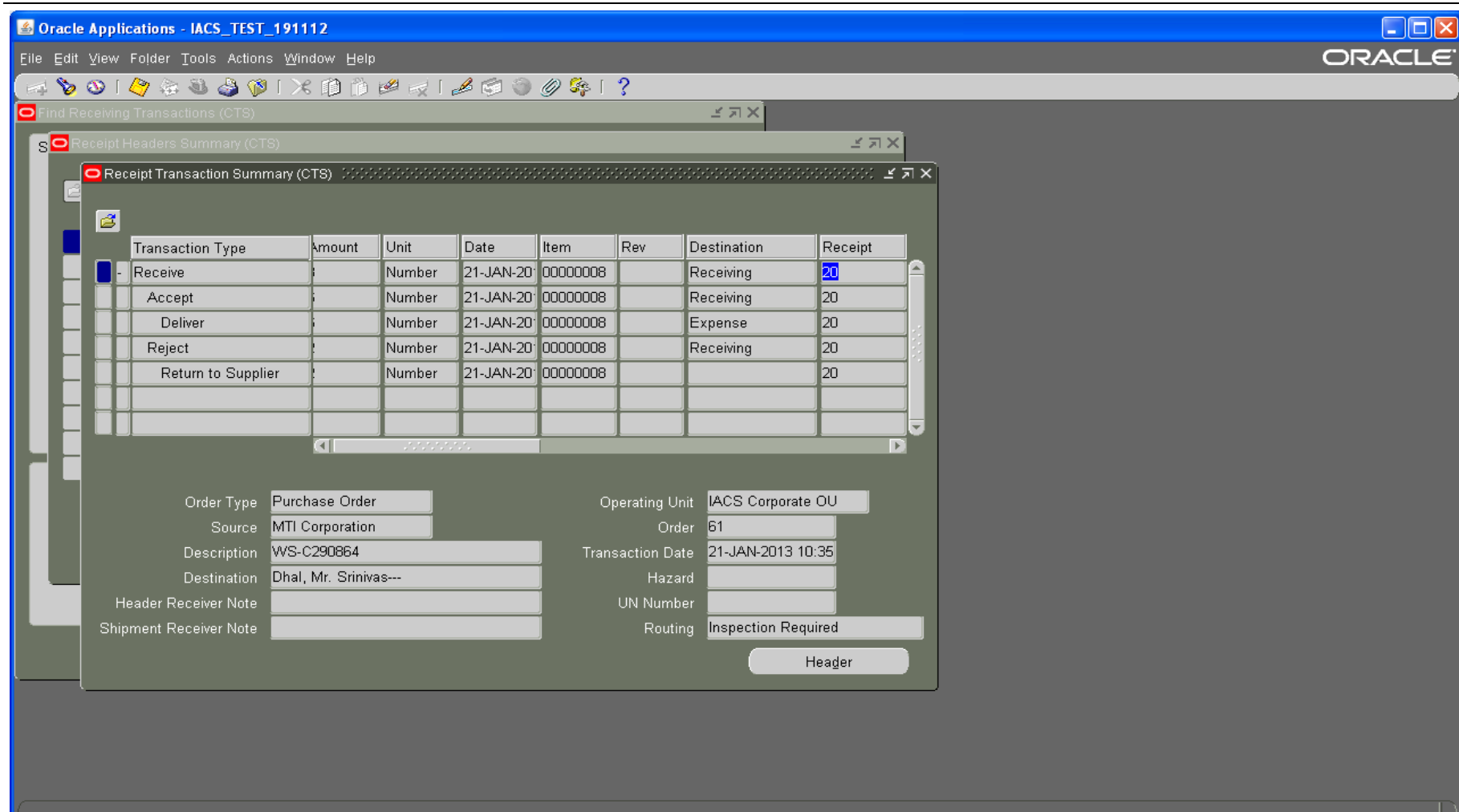
Supplier Item

Results

Headers  
 Transactions

Clear Find





The screenshot displays the Oracle Applications interface for the 'Receipt Transaction Summary (CTS)' window. The window title is 'Oracle Applications - IACS\_TEST\_191112'. The interface includes a menu bar (File, Edit, View, Folder, Tools, Actions, Window, Help) and a toolbar. The main content area shows a table of transactions and a summary section below it.

Transaction Type	Amount	Unit	Date	Item	Rev	Destination	Receipt
Receive		Number	21-JAN-20	00000008		Receiving	20
Accept		Number	21-JAN-20	00000008		Receiving	20
Deliver		Number	21-JAN-20	00000008		Expense	20
Reject		Number	21-JAN-20	00000008		Receiving	20
Return to Supplier		Number	21-JAN-20	00000008			20

Summary Information:

- Order Type: Purchase Order
- Source: MTI Corporation
- Description: WS-C290864
- Destination: Dhal, Mr. Srinivas---
- Header Receiver Note:
- Shipment Receiver Note:
- Operating Unit: IACS Corporate OU
- Order: 61
- Transaction Date: 21-JAN-2013 10:35
- Hazard:
- UN Number:
- Routing: Inspection Required

Buttons: Header

Here the status shown- Receive, Accept, Delivery (6 quantity)  
And Reject , Return to supplier (2 quantity)