



# Indian Association for the Cultivation of Science

(Deemed to be University under the de novo Category)

Jadavpur, Kolkata - 700 032

Student Identification No. \_\_\_\_\_

To

Dated \_\_\_\_\_

*The Registrar*

Indian Association for the Cultivation of Science

Jadavpur, Kolkata - 700032

Subject : PhD/RA Joining Report

Dear Sir/Madam,

I would like to inform you that I have joined IACS as \_\_\_\_\_

on \_\_\_\_\_ under the supervision of Prof./Dr. \_\_\_\_\_

in the \_\_\_\_\_ School. Please note that my fellowship is funded by

\_\_\_\_\_ (Name of the Agency). I belong to \_\_\_\_\_ (Gen/OBC/SC/ST) and

I have already deposited Rs. \_\_\_\_\_ on account of my admission fee/Annual

Fee + CMS Subscription/Caution Deposit etc, as applicable to the IACS Cash Section

vide Receipt No. \_\_\_\_\_ Dated \_\_\_\_\_.

I shall submit duly filled -in mandatory Registration Form and HRMS Data Template to the concerned

official in the Academic Office at the earliest. I would like to request you that financial

support viz., fellowship/ reimbursement etc, if any, may kindly be remitted to my Saving

Bank A/C No. \_\_\_\_\_ with State Bank of India

\_\_\_\_\_ Branch, IFS- \_\_\_\_\_ SBIN

\_\_\_\_\_

Encl: Self attested Copy of

1. Copy of the Money Receipt No. of Fees Deposited.
2. Copy of Cast Certificate
3. 1<sup>st</sup> Page of SBI Pass Book/ INB Statement.
4. Appointment / Award Letter.

Signature of the Student

Name \_\_\_\_\_

Mobile No. \_\_\_\_\_

Signature of the Supervisor

Signature of the School Chair

Signature of the Officer  
(Academic Office)

Director