



Indian Association for the Cultivation of Science
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NIQ No.: EL/005 /ADM/18

Date: 12/04/2018

NOTICE INVITING QUOTATION

Name of Work: Comprehensive Annual Maintenance Contract of 2 nos. 20KVA Liebert on-line Double Conversion UPS(Make: Emerson, Model No.: ITA-20000) meant for Computer Centre of IACS, Jadavpur.

Sealed quotations are invited from reputed, experienced & eligible firms for the above noted Comprehensive AMC work. The details are given below:

Schedule of Work					
Sl. No.	Description of UPS	Qty	Unit	Rate/unit (Rs.)	Amount (Rs.)
01)	Liebertbrand 20KVA Double Conversion on-line UPS (Make: Emerson, Model No.:ITA-20000) including all accessories (except battery bank).	2nos.	each		
Basic AMC Amount (Rs.)					
Add SGST @ 9% on 100% basic					
Add CGST @ 9% on 100% basic					
Total (Rs.)					

Parts excluded from the contract:

- (i) Batteries
- (ii) Switchgear
- (iii) Wire wound components

NOTE: (i) Health checking of battery should be included under the scope of AMC.

(ii) Please mention your GST regn no., PAN & SAC Code

Eligibility Criteria: The firms should have successfully completed at least three works of AMC of UPS during the last three years, out of which one UPS must be of Emerson Make.

Terms & Conditions:

- (a) The contract shall be comprehensive i.e. including replacement of parts.
- (b) The initial period of contract will be for one year from the date of issue of the Work Order and may be extended further upto 3 years on the basis of performance of the firm on mutual consent basis. Separate Work Orders will be issued on year to year

- basis towards renewal of contract. However, the contract may be terminated at any time by serving 7 days' notice on the ground of unsatisfactory performance.
- (c) The rates quoted shall remain unchanged for the full tenure of contract. No demand for revision of rate on any account (except statutory changes of tax rates etc. i.e. Govt. Dues) shall be entertained during the currency of the contract.
 - (d) The firms must attend the site within 4(four) hours to attend the complaint. A copy of Service Report duly signed by the user or his/her representative should be submitted to the Electrical Engineering Section for records. A copy of the same should be enclosed with the Bill / Tax invoice for releasing payment by IACS.
 - (e) Repairing of UPS to be done on emergency basis. Standby arrangement has to be made in case the equipment is to be taken to workshop for repairing.
 - (f) No advance payment in any case would be made. However, quarterly payment on pro-rata basis on satisfactorily rendering of service would be made. The Tax Invoice must contain service report duly signed by the Authorised Representative of IACS.
 - (g) The rates quoted should be inclusive of all taxes (GST shown separately). Unconditional rebate (if any) shall be accepted. But, no conditional rebate will be entertained. The rate should be quoted as per prescribed pro-forma enclosed with this NIQ.
 - (h) AMC is not transferable during the currency of contract.
 - (i) The interested firms having working experience in any Govt./Corporate office may submit sealed quotation super scribing the "Name of Work" and "NIQ no." to the Receiving & Despatch Section of IACS. The covering letter should be addressed to the Registrar, IACS, Jadavpur.
 - (j) The interested firms are hereby requested to furnish their quotation, addressed to the Registrar, IACS, Jadavpur, to be dropped to the Receiving & Despatch Section of IACS by 20.04.2018 upto 3:00 p.m. The quotations will be opened on the same day at 3.30P.M. in presence of the intending bidders.**
 - (k) The earnest money deposit for Rs. 1,000/- has to be submitted in the prescribed form (DD/Pay Order/Banker's cheque of a scheduled Bank) during submission of Quotation, failing which the offer will be summarily rejected. The EMD has to be drawn in favour of "Indian Association for the Cultivation of Science."**
 - (l) The UPSs are about 7 years old, but in good running condition and feeding the Computer Centre.
 - (m) Visual inspection of the UPSs can be made on 18.04.2018 between 4p.m. and 5p.m. The Electrical Engineering Section may be contacted in this regard (Ext. 1720/1730).
 - (n) The Quotation paper may be downloaded & submitted on or before the due date of submission. Please visit our website (www.iacs.res.in) under the subhead tender in this regard.
 - (o) The IACS reserves the right to accept or reject any or all quotations without assigning any reasons.

Acting Registrar
IACS, Jadavpur.