

INDIAN ASSOCIATION FOR THE CULTIVATION OF SCIENCE

2A & 2B, Raja S.C. Mullick Road, Jadavpur, Kolkata-700032

FORMAT OF TENDER

NIT No.: IACS/SAIS/SV/2202-23/59

Date: 19-01-2023

Sealed tender in two bids system (technical bid and price bid) is invited from bonafide, resourceful and eligible manufacturer/exclusive distributor/vendors for **Probe station with electrical characterization accessories**.

Part-I (Technical Bid) of the tender should contain technical specifications in detail as well as commercial terms and conditions. Part-II (Price Bid) should clearly indicate group-wise price, if needed, as mentioned in the technical bid. The Technical Bid and Price Bid are to be submitted in separately sealed envelopes, distinctly marked accordingly and both to be put inside another envelop, that should be sealed and superscribed with tender notice no. and due date. The bidders may submit bids duly signed in their own letterheads.

Completed tender bids should reach the office of **School of Applied and Interdisciplinary Sciences, Indian Association for the Cultivation of Science (IACS), 2A & 2B Raja S. C. Mullick Road, Jadavpur, Kolkata-700032** on or before the scheduled date and time specified below:

Tender Notice No.	NIT No. : IACS/SAIS/SV/2202-23/59 Date: 19.01.2023
Last date and time of submitting tender	03.02.23 within 12:00 pm
Date, time and venue of Pre-bid meeting to discuss technical specification	23.01.23 at 11:30 hrs (online meeting via Google meet)*
Date, time and venue of opening technical bid of the tender	03.02.23 at 15:00 hrs in Room no: C-324 Centenary building.
Date, time and venue of opening the price bid of the tender	07.02.23 at 16.00 hrs in Room no: C-324 Centenary building.
Contact	Email: Shinto.Varghese@iacs.res.in Tel.+91 33 2473 4971 [Ext. 1145]

*If you wish to participate in the online Pre-bid meeting, please write a mail to the email account (Shinto.Varghese@iacs.res.in) on behalf of your company so that the required link can be sent prior to the online meeting.

The technical bids will be opened first to judge/evaluate the technical specifications of the said instrument and thereafter the price bids of only technically qualified bidders will be opened.

Technical Bid Evaluation: The Technical Bids will be evaluated in the presence of the representatives of intending bidders who will be able to clarify technical aspects of their bids, if any, required by the Technical Evaluation Team.

Opening of price-bid: The Price Bids of the bidders qualifying the technical bid will only be opened, the date of which will be intimated to the short-listed bidders at their email addresses. The rest of the bids will be rejected.

Please note that IACS will not provide any accommodation or reimburse any expenses to any of the bidders for attending opening of technical bid.

1. TECHNICAL BID

The technical bid should contain technical specifications and should be kept in a separate sealed envelope duly super scribed as 'TECHNICAL BID' on the outer cover of the envelop as already detailed above. It should be clearly mentioned on the envelope as "**Probe station with electrical characterization accessories.**".

Technical Specification for Probe station with electrical characterization accessories.

Technical Specification:

The probe station should be capable of IV and CV measurements with a minimum compatibility of 4 micro positioners for FET and four probe measurements. The systems need to be compatible with any brand and type of electrical characterization systems. The probes station should be compatible with low (100fA) as well as high current (3A) measurements. The IV electrical characterization system with dual channel for FET measurements with a sensitivity of at least 100fA or lower.

1. The chunk must be made of stainless steel and compatible with a minimum of 2-inch wafer and hold the wafer through vacuum. Later on, having the possibility of adding heating capability. The manual adjustment capability of the height of with 10 microns or better is required.
2. A set of four micro positioners with magnetic base compatible to the base plate with travel of minimum 12 cm in the X-Y-Z directions and a minimum of 5 microns resolution is required. The positioners should have triaxial electrical connection with tungsten probes. A minimum of 10 tungsten probes with a minimum of 5-micron tip diameter is required. The triaxial cable should be of 1.5 meter-long and the shield will be terminated with crocodile clip for ground.
3. A microscope connected with camera is required for viewing and ensuring the contact between the electrodes and the tungsten tips of the probe positioners is required. A magnification of 100X is appreciable.
4. A high precision source measure unit with dual channel capability for FET and four probe IV measurements is required with following specifications.
 - i) Dual source with four quadrant electrical characterization capability of sourcing 1 μ V to 200V and 1pA to 1A DC as well as a measuring range of at least 100nV and 100fA. DC output of 30W or higher.
 - ii) Triaxial adaptors for kelvin probe measurements compatible to 200 V DC as set of two for both the channels.
 - iii) Low leakage Triaxial cable of 1.5m long compatible to 200V DC – 4Nos.
 - iv) Triax to banana clip cable compatible with 200V of length 3 meters – 4Nos.
 - v) Kelvin probe set with alligator connectors with ground connections for accurate resistance measurements.
 - vi) Windows 10 or higher PC compatible software capable of characterizing FET, OLED and solar cells.
 - vii) Test fixture for FET and Diode measurements

Warranty: 1 year minimum.

Service Facility: Supplier should mention the details of their service setup and man powers in India, preferably Kolkata.

Technical compliance chart should be provided following format,

Sr. No	Tender specification	Your offered instrument specification	Extent of compliance

Tender will not be accepted if the technical compliance chart is not provided following the above format.

2. PRICE BID

The financial bid indicating (item-wise, if required) price for the item(s) mentioned in the technical bid should be kept in a separate sealed envelope duly superscribed as 'PRICE BID' on the outer cover of the envelop as already detailed above. Price bids of only technically qualified bidders will be opened and the corresponding manufacturer/exclusive distributor/vendors will be intimated the date and time of the opening of price bid at their e-mail ids. Rest of the bidders will stand rejected.

PRICE: Price to be quoted on INR (The Indian Rupee).

3. BID SECURITY: Declaration in terms of F.9/4/2020-PPD dated 12.11.2020

a. An Account payee Demand Draft/Pay Order for Rs. 13000.00 (Thirteen thousand only) drawn in favor of "Indian Association for the Cultivation of Science (State Bank of India, Jadavpur University Branch, A/C No. 11079699211, IFSC: SBIN0000093, MICR Code: 700002048)" is to be furnished by the bidders except those who are registered with the Central Purchase Organizations, National Small Industries Corporation or the concerned Ministry or Department. Bid Security money or Earnest Money Deposit (EMD) may also be deposited in Bank Guarantee or any other acceptable form.

b. The Demand Draft for the Bid-Security should have at least 90 (ninety) days validity period from the date of opening of the bids.

c. In case of non-award of the work the Bid Security money would be returned to the unsuccessful Bidders.

4. PERFORMANCE SECURITY:

- An Account Payee Demand Draft of 3% of the order value in the name of "Indian Association for the Cultivation of Science" is to be furnished by the successful bidder as Performance security. Performance security money should remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the supplier including warranty obligations. Bid security money or EMD will be refunded to successful bidder on receipt of the Performance security money.

GENERAL INSTRUCTIONS

1. Validity of tender: Tender submitted should remain valid for at least six months from the date of opening the tender. Validity beyond six months from the date of opening of the tender shall be lapsed by mutual consent.
2. The tender should accompany a compliance chart.
3. Incomplete and conditional tenders as well as tenders received after the due date will be summarily rejected without assigning any reasons thereof.
4. At any time prior to the bid due date, IACS may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder during pre-bid meeting, modify the bidding documents. The amendment(s) will be notified on the institute website. Prospective bidders are advised to occasionally visit the website (www.iacs.res.in/tender) for any amendment.
5. 100% payment after delivery or in case of LC 90% of shipping documents and 10% after installation.
6. Installation/Demonstration/Application training at site: Installation & user training at IACS, free of cost by the supplier.
7. Service facility: In India, preferably Kolkata, supplier should mention their details of service setup and man powers who are responsible for after sales support. Response time should be within 24 hrs.
8. The model number, make and a printed literature of the product should be submitted positively.
9. Proposed delivery schedule should be mentioned clearly. Delivery of the materials to the PI should be within 60 days from the date of purchase order.
10. Manufacturers / exclusive distributors / vendors should have history of supplying this type of instruments to this or other scientific organizations. Availability of a list in this regard would be preferred.
11. Authorized dealership certificate should be provided in case of principal manufacturing company is not quoting directly.
12. Guarantee certificate, users manuals etc. are to be handed over to the user after successful commissioning of the system.
13. In the event of date being declared a closed holiday for purchaser's office, the due date for submission of bids and opening of the technical bids will be the following working day at the appointed time.
14. In case of any dispute, the decision of IACS authority shall be final and bidding on the bidders.
15. For any clarification regarding technical specifications, information etc., please send your queries to Dr. Shinto Varghese (Shinto.Varghese@iacs.res.in)
16. The authority of IACS reserves the right to reject any or all of the tenders received without assigning any reason thereof.
17. The OEM should have a service center of its own in East for more than 5-10 Years.

Registrar (Acting)