

Various requirements to be fulfilled during the PhD tenure at IACS (see <http://iacs.res.in/regulation-forms-for-phd.html> for relevant forms/ documents/formats):

1. Admission as done by the academic office.
2. **PhD course work registration:** The minimum credit requirement over a period of two semesters is 12 which includes 2 theory courses of 4 credits each and 2 research methodology examinations of 2 credits each.
3. **Research Methodology-I:** This has to be done at the end of the first semester but within the period mentioned in the academic calendar. This evaluation has to be done by the supervisor only.
4. **Research Methodology-II:** This has to be done at the end of the second semester but within the period mentioned in the academic calendar. This evaluation has to be done by the supervisor and the two Research Advisory Committee (RAC) members.
5. **Formation of RAC:** RAC has to be created for every new student within the second semester. RAC will be constituted of the supervisor, co-supervisor, if any, an academic member from the school and one academic member from outside the school but working in the relevant field.
6. **Formation of the Examiner's Committee for the comprehensive examination and examination report:** Comprehensive examination has to be completed within the fourth semester and i.e. before the end of the second year. The examiner's committee will include the supervisor, co-supervisor, if any, Chairperson of the school, two RAC members and an external member. The examination committee will submit a report and upon passing this examination, a student will be eligible for PhD registration at IACS. NO SEPARATE RAC EXAMINATION WILL BE NEEDED HERE.
7. **Applying for PhD registration:** The student has to apply for PhD registration after fulfilling every steps mentioned above and after paying the registration fee.
8. **Evaluation by RAC at the end of every year since the registration is completed:** At the end of the 3rd, 4th, and 5th year, the RAC must evaluate the progress of the student and submit the progress report.
9. **Thesis colloquium:** When the student is almost ready to submit thesis, he/she should apply for giving the thesis colloquium. Upon approval, the student should present the open thesis colloquium which should particularly be evaluated by the supervisor, co-supervisor, if any, the Chairperson of the school, and the two RAC members.
10. **Synopsis and the panel of reviewers:** Along with the colloquium report, a two page synopsis of the thesis should be submitted. The supervisor should send the confidential proposed list of possible thesis reviewers to the Dean (PhD).
11. **Format for thesis cover and declarations:** Standard declarations and a fixed thesis cover must be incorporated as given by IACS (the thesis cover template will be uploaded very soon).

12. **Thesis submission:** After 8 weeks of the colloquium, the student will be allowed to submit the thesis for which the student should apply. Upon approval, the student can submit the thesis. Initially a soft copy of the thesis should be sent to Dean(PhD) who will then do the rest.
13. **Thesis review report:** Thesis will be sent out to the reviewer with a guideline, report format, as well as a remuneration form.
14. **Viva-Voce:** Upon receipt of the reports from the reviewers, the applicant will be communicated about the same. After incorporating all the corrections, the final version of the thesis should be prepared and a hard copy should be submitted to the academic office. At this stage, the supervisor will be requested to arrange for the viva-voce. The external examiner, residing within India, will be requested to be the examiner for the viva-voce.
15. **Upon receipt of the report of the viva-voce, the student will receive the degree.**